



**NOTTINGHAM CITY COUNCIL**  
**SCHOOLS FORUM**

**Date:** Thursday, 12 February 2015

**Time:** 1.45 pm

**Place:** LB31-32 - Loxley House, Station Street, Nottingham, NG2 3NG

**Members are requested to attend the above meeting to transact the following business**

**Acting Corporate Director for Resources**

**Governance Officer/Clerk to the Forum:** Phil Wye, Constitutional Services  
**Direct Dial:** 0115 8764637

**AGENDA**

**Pages**

- |          |   |         |
|----------|---|---------|
| <b>1</b> | <b>APOLOGIES FOR ABSENCE</b>  |         |
| <b>2</b> | <b>CHANGE OF MEETING DATE</b><br>To approve rescheduling the Schools Forum on 23 July 2015 to 18 June 2015                  |         |
| <b>3</b> | <b>APPOINTMENT OF VICE-CHAIR</b>  |         |
| <b>4</b> | <b>CHANGE TO MEMBERSHIP</b><br>To note that Paul Halcro has been appointed as secondary academy representative              |         |
| <b>5</b> | <b>DECLARATIONS OF INTERESTS</b>  |         |
| <b>6</b> | <b>MINUTES OF THE LAST MEETING</b><br>Last meeting held on 18 December 2014 (for confirmation)                              | 3 - 10  |
| <b>7</b> | <b>WORK PROGRAMME</b>   | 11 - 12 |
| <b>8</b> | <b>UPDATE ON THE PUPIL GROWTH CONTINGENCY FUND</b><br>Verbal Update by Jennifer Hardy, Project Manager, School Organisation | 13 - 14 |

- 9 BUILDING RESILIENCE AND CHARACTER: A PROGRAMME OF EDUCATION IN NOTTINGHAM**  
Presentation by Martin Smith, Sport, Outdoor Learning and Adventure Services Manager
- 10 SCHOOLS FORUM SUB-GROUP WORK PLAN AND TERMS OF REFERENCE** 15 - 20  
Report of Finance Business Partner, Children and Adults
- 11 SCHOOLS BUDGET 2015/16** 21 - 58  
Report of Finance Business Partner, Children and Adults

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER/CLERK TO THE FORUM SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT [WWW.NOTTINGHAMCITY.GOV.UK](http://WWW.NOTTINGHAMCITY.GOV.UK). INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER/CLERK TO THE FORUM SHOWN ABOVE IN ADVANCE.

**NOTTINGHAM CITY COUNCIL**

**SCHOOLS FORUM**

**MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 18 December 2014 from 13.46 - 15.30**

**Membership**

Present

Mike McKeever (Chair)  
Mark Precious (Vice Chair)  
Bev Angell  
Susi Artis  
Caroline Caille  
Sally Coulton  
Carole Fearria  
Sian Hampton  
Andy Jenkins  
Judith Kemplay  
Richard Matthews  
Janet Molyneux  
James Strawbridge

Absent

Carol Barker  
Gary Holmes  
Terry Smith  
Wendy Vincent

**Substitutes**

Charlotte Malik (Substitute for Carol Barker)

**Colleagues, partners and others in attendance:**

Alistair Conquer	- Head of Education Partnerships
Mick Evans	- Pupil & School Services Manager
Pat Fielding	- Director of Education
Andrew Fletcher	- Team Leader, Property Safety and Compliance
Trish Haw	- Behaviour Support Team Leader
Jennifer Hardy	- Project Manager, School Organisation
Julia Holmes	- Finance Analyst, Children and Adults
Nick Lee	- Head of Access and Learning
Tajinder Madahar	- Service Duty Manager, Children and Adults
Ceri Walters	- Acting Head of Departmental Finance Support
Alison Weaver	- Service Manager, Inclusion and Disability
Ruth Zoumides	- Schools Energy Officer, Energy Services
Laura Wilson	- Governance Officer/Clerk to the Forum
Phil Wye	- Governance Officer/Minutes
Ann Witheford	- Public

**15 APOLOGIES FOR ABSENCE**

Terry Smith (Maintained Primary Schools)  
Carol Barker (Special Schools)

## 16 DECLARATIONS OF INTERESTS

None

## 17 MINUTES

The Forum confirmed the minutes of the meeting held on 16 October 2014 as a correct record and they were signed by the Chair.

## 18 WORK PROGRAMME

Laura Wilson, Governance Officer and Clerk, informed the Forum that all items of business for the January meeting had been deferred until the February meeting.

**RESOLVED to cancel the January meeting of the Forum.**

## 19 PROPOSED BUDGET FOR PUPIL GROWTH FOR 2015/16

Jennifer Hardy, Project Manager, School Organisation, introduced her report on the proposed budget for Pupil Growth 2015/16, and highlighted the following points:

- (a) the level of funding requested for pupil growth for the 2015/16 academic year is £1.047 million. It is estimated that this will be spent on the following:

Planned expansions	£0.338m
Classroom set up	£0.112m
Additional funding for academies to fund full financial years	£0.297m
Contingency	£0.300m
Total	£1.047m

- (b) the Education Funding Agency (EFA) require local authorities to provide funding for growth in academies from September to August because academies are funded on an academic year basis rather than financial year. This means that academies receive 12 months of funding rather than the 7 month equivalent provided for maintained schools;
- (c) to ensure the local authority have the appropriate funding to continue payments to academies, the EFA calculate the academies budget shares and deduct the amounts given out for pupil growth for April 2015 to August. The revised total is the amount that is recouped for the local authority;
- (d) any unspent money will be returned to the Forum at the end of the financial year.

Jennifer gave the following additional information in response to questions and comments from the Forum:

- (e) although pupil growth is an ongoing problem there are not many more primary school expansions planned in the near future;
- (f) the demand for places will become an issue for secondary schools from approximately 2017. This is currently being investigated but no decisions have been made about where expansions will be as a city-wide discussion, with engagement from all schools and academies, will need to take place first.

The Forum Members suggested that a strategy will need to be agreed on how discussions and consultations on secondary school expansions take place.

**RESOLVED to**

- (1) approve the allocation of £1.047m to support pupil growth in 2015/16;**
- (2) note:**
  - (a) the requirement to allocate funding to academies for the period April 2015 to August 2015, as guided by the EFA;**
  - (b) the amount to be allocated is £0.297m;**
  - (c) the funding will be included on the submission of the 2015/16 Authority Pro-forma Tool sent in to the EFA which includes all school budgets shares for 2015/16 and the amounts to be given out to academies for pupil growth April 2015 to August 2015;**
  - (d) the total amount of academies individual school budget shares will be netted off against the pupil growth given out for this period and the authority's Dedicated Schools Grant for 2015/16 will be adjusted accordingly;**
- (3) delegate authority to the Schools Forum sub-group to consider the current criteria for allocation of funding through the pupil growth contingency fund and bring updated criteria back to the Forum in Spring 2015 for a decision, if required;**
- (4) approve that an update on the spend for pupil growth contingency fund in 2015/16 is included as a standing item on the agenda for all future Schools Forum meetings.**

**20 DE-DELEGATION OF FUNDING FOR THE BEHAVIOUR SUPPORT TEAM**

Trish Haw, Behaviour Support Team (BST) Leader introduced the revised version of her report requesting de-delegation of funding for BST services for maintained mainstream schools to enable the local authority to deliver its statutory obligations, which the Forum had previously considered and deferred for further information to be provided at its meeting on 16 October 2014 (minute 9(a)).

The Forum confirmed that the revised report included the clarification requested at the last meeting.

**RESOLVED**

- (1) for maintained mainstream primary schools representatives to approve the de-delegation of funding for the statutory services provided by the BST at a lump sum of £3,000 per maintained mainstream primary school and £55.00 per eligible free school meal pupil, at a total cost of £322,043;
- (2) for the maintained mainstream secondary schools representative to not approve the de-delegation of funding of £42,905 for the statutory services provided by the BST for maintained mainstream secondary schools.

## **21 DE-DELEGATION OF 2015/16 HEALTH AND SAFETY BUILDING MAINTENANCE FUNDING**

Andrew Fletcher, Team Leader, Property Safety and Compliance, introduced the revised version of the Finance Analyst, Children and Adults' report requesting de-delegation of funding for 2015/16 Health and Safety Building Maintenance to enable the local authority (LA) to deliver its statutory obligations regarding health and safety, which the Forum had previously considered and deferred for further information to be provided at its meeting on 16 October 2014 (minute 9(e)).

The funding requested will be used to carry out tests and inspections for:

- air conditioning units;
- automatic doors;
- boilers;
- circuit testing;
- emergency lighting;
- fire alarms;
- heat pumps;
- intruder alarms;
- bi-annual legionella risk assessments;
- lifts lightning protection;
- pressure sets;
- stage lighting.

The following comments were made during the discussion:

- (a) the overall responsibility for health and safety lies with individual schools, but the Council offers a buy-back service to cover the management of this;
- (b) schools could engage contractors individually but this is likely to be more expensive for them;
- (c) this service would allow for easier management of tests and inspections, as they can be complicated due to different timescales;
- (d) the costs cover the tests but not officer time;
- (e) the costs are calculated according to the numbers of pupils at an individual school;

- (f) if maintained school representatives do not approve the de-delegation, the inspections and tests will still be carried out but schools will be charged per test/inspection, which may cost more or less depending on the number of pupils on roll;
- (g) there is not enough information in the report for members to make an informed decision but, due to Department for Education deadlines, the decision needs to be taken at this meeting.

## **RESOLVED**

- (1) to note the statutory and legislative responsibilities of the LA in relation to Health and Safety Building Maintenance of maintained mainstream primary and secondary schools and the type of costs that the funding will be used for, detailed above and in paragraph 1.6 of the report;**
- (2) for maintained mainstream primary and secondary schools to approve the de-delegation of the Health and Safety Building Maintenance funding in 2015/16:**
  - (a) maintained mainstream primary schools - £0.171m;**
  - (b) maintained mainstream secondary schools - £0.028m;**
- (3) to note the total funding requirement for health and safety testing and inspections on maintained primary and secondary school sites for 2015/16 and is £0.199m;**
- (4) to agree that further details of the Health and Safety benefits for schools will be provided by Ceri Walters, Finance Business Partner, Children and Adults, to Forum members;**
- (5) to note that Forum members can contact Andrew Fletcher with any concerns they may have around testing and inspections.**

## **22 STATUTORY SCHOOL RESERVE 2014/15**

Ceri Walters, Finance Business Partner, Children and Adults, presented her report detailing the balance on the Statutory School Reserve (SSR) 2014/15 and confirming the latest commitments aligned to the SSR, and highlighted the following points:

- (a) at 1 April 2014 there was a reserve balance of £12.781m which has increased from £7.511m since 1 April 2013. The reserve is 6% of the Dedicated Schools Grant (DSG) allocation;
- (b) the commitments aligned to the reserve currently total £5.558m, which leaves a total balance of £7.466m which is 3.27% of the DSG allocation;
- (c) the Department for Education (DfE) does not have formal guidance on best practice for percentages, the guidance only relates to schools balances which are 5% for secondary schools and 8% for primary and special schools, but this has not been reached by Nottingham City Council;

- (d) a risk assessment of the reserve will be carried out and included in the budget report brought to the February 2015 meeting of the Forum.

The following comments were made during the discussion:

- (e) it is a concern that the reserve is growing, as the money held in reserve should be maximised for the education of young people;
- (f) options to utilise the reserve are being explored, such as the re-introduction of Strategic Partnership Bids.

**RESOLVED to**

- (1) note the total value of the SSR as at 1 April 2014 was £12.781m, as detailed in Appendix A of the report;**
- (2) note the latest commitments against the SSR balance is £5.558m, as detailed in Appendix B of the report;**
- (3) agree to utilise the Schools Forum Sub Group to undertake further reserve analysis to inform future budget processes;**
- (4) note the values for the risk register will be captured as part of the budget report in February 2015.**

**23 CENTRAL EXPENDITURE BUDGET 2015/16**

Ceri Walters, Finance Business Partner, Children and Adults, presented her report on the proposed Central Expenditure Budget for 2015/16, and highlighted the following points:

- (a) Appendix A of the report shows the underspend/overspend of different services;
- (b) any underspend will go into the reserve and there is currently a forecasted underspend of around £7m;
- (c) the total for the Early Years block in Appendix A should read £1.159m.

The following comments were made during the discussion:

- (d) work needs to be done to ensure value for money/success of projects;
- (e) benchmarking data can be discussed in more detail at the Forum Sub Group and further work can be done with comparable authorities on how they record their data;
- (f) where there are discrepancies in certain services with statistical neighbours, this can be due to differing recording processes.



**RESOLVED to**

- (1) **approve:**
  - (a) **the Schools Block central expenditure for 2015/16 totalling £7.065m, as set out in Appendix A of the report;**
  - (b) **the Early Years Block central expenditure for 2015/16 totalling £1.159m, as set out in Appendix A of the report.**
  
- (2) **note:**
  - (a) **the High Needs block central expenditure for 2015/16 totalling £3.186m, as set out in Appendix A of the report;**
  - (b) **that the central expenditure has not breached in 2015/16;**
  - (c) **the approvals gained from this report will be incorporated into the final budget report in February 2015;**
  
- (3) **agree to:**
  - (a) **the utilisation of the Schools Forum Sub Group to undertake further budget discussions to inform future budget processes;**
  - (b) **the establishment of terms of reference for the Schools Forum Sub Group, timeline for meetings and initial focus for discussion.**

**24 PERMANENT EXCLUSIONS - FULL COST RECOVERY ARRANGEMENTS FROM 1 SEPTEMBER 2014**

This item was withdrawn from the agenda.

**25 EXCLUSION OF THE PUBLIC**

The Forum decided to exclude the public from the meeting during consideration of the remaining agenda item in accordance with Section 100A(4) of the Local Government Act 1972 on that basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**26 PERMANENT EXCLUSIONS - FULL COST RECOVERY ARRANGEMENTS FROM 1 SEPTEMBER 2014 - EXEMPT APPENDICES**

This item was withdrawn from the agenda.

**27 EXEMPT MINUTE**

**RESOLVED to confirm the exempt minute from the meeting held on 16 October 2014 as a correct record, and note that, although the decision that was taken stands, members felt that there had been insufficient information provided in the report.**

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## SCHOOLS FORUM WORK PROGRAMME

Title of report	Report or presentation	Author – name, title, telephone number, email address
<b>23 April 2015</b>		
1. Raising GCSE attainment initiatives	Report	Jon Rea, Engagement and Participation Lead Tel: 0115 8764817 Email: <a href="mailto:jon.rea@nottinghamcity.gov.uk">jon.rea@nottinghamcity.gov.uk</a>
2. Update on the pupil growth contingency fund	Verbal update	Lucy Juby, Project Manager, School Organisation Tel: 0115 876 5041 Email: <a href="mailto:lucy.juby@nottinghamcity.gov.uk">lucy.juby@nottinghamcity.gov.uk</a>

### Deadlines for submission of reports

Date of meeting	Draft reports (10.00 am)	Final reports (10.00 am)
23 April 2015	1 April	13 April
23 July 2015	2 July	13 July

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## Update on pupil growth contingency fund 2014/15 – Schools’ Forum (February)

School	Category	October figure	February figure	Comments
Dunkirk	Bulge year	38,716		
Huntingdon	Bulge year	38,716		
Westglade	Bulge year	38,716		
Forest Fields	Bulge year	38,716		
Whitemoor	Bulge year	46,716		
Bluecoat Primary	Classrooms	16,000	0	The figure of £47,578 below included classroom set up costs so this is no longer needed.
Westglade	Classrooms	6,000		
Rufford	Classrooms	16,000		
Riverside	Classrooms	24,000		
Heathfield Primary	Increased pupil numbers	30,555		
Glenbrook	Late admissions	66,370		
Sycamore	Late admissions	66,370		
Heathfield Primary	Late admissions	66,370		
Dunkirk	Late admissions	90,778		
Bluecoat Primary	Planned expansion	47,578		

Summary – February 2015	
<b>Total fund</b>	<b>1,523,000</b>
Bulge year	201,580
Classroom set up	46,000
Increased pupil numbers	30,555
Late admissions	289,888
Planned expansion	767,044
<b>Total spend</b>	<b>1,335,067</b>
<b>Remaining fund</b>	<b>187,933</b>

Blue Bell Hill	Planned expansion	38,716		
Djanogly Northgate	Planned expansion	38,716		
Djanogly Northgate	Planned expansion	22,904		
Riverside	Planned expansion	38,716		
Dunkirk	Planned expansion	38,716		
Forest Fields	Planned expansion	38,716		
Roslyn	Planned expansion	54,970		
Nottingham Academy	Planned expansion	77,432		
Heathfield Primary	Planned expansion	38,716		
Sycamore	Planned expansion	38,716		
Glenbrook	Planned expansion	77,432		
Rufford	Planned expansion	28,442	38,716	The previous figure was an estimate so this is the revised figure based on information provided by the school.
Djanogly Northgate	Planned expansion	177,000		
		<b>1,340,793</b>	<b>1,335,067</b>	

**SCHOOLS FORUM - 12 FEBRUARY 2015**

<b>Title of paper:</b>	<b>SCHOOLS FORUM SUB GROUP – TERMS OF REFERENCE</b>
<b>Director(s)/ Corporate Director(s):</b>	Alison Michalska, Corporate Director for Children and Adults
<b>Report author(s) and contact details:</b>	Ceri Walters, Finance Business Partner – Children and Adults 01158 764 128 <a href="mailto:ceri.walters@nottinghamcity.gov.uk">ceri.walters@nottinghamcity.gov.uk</a>
<b>Other colleagues who have provided input:</b>	Sarah Molyneux Solicitor and Legal Service Manager 01158 764 335 <a href="mailto:sarah.molyneux@nottinghamcity.gov.uk">sarah.molyneux@nottinghamcity.gov.uk</a> Lynne Robinson HR Business Partner 01158 764 3605 <a href="mailto:lynne.robinson@nottinghamcity.gov.uk">lynne.robinson@nottinghamcity.gov.uk</a>
<b>Summary</b> At the Schools Forum (SF) meeting on 18 December 2014 it was agreed that the Terms of Reference for a Schools Forum Sub Group (SFSG) would be established to formalise the requirements and membership of this group.  This report sets out those requirements and membership.	
<b>Recommendation(s):</b>	
<b>1</b>	To approve the Schools Forum Sub Groups Terms of Reference as set out in <b>Appendix A.</b>
<b>2</b>	To approve the membership of the SFSG for financial year 2015/16.

**1. REASONS FOR RECOMMENDATIONS**

- 1.1 The recommendation will support the establishment and use of the SFSG on a more formal basis, undertaking the financial reviews required to support the development of school budgets. This group have no formal powers and are set up as a consultative group of SF.

**2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

- 2.1 During the last few years a number of financial issues have arisen which has required a more detailed discussion with SF e.g. the implementation of the National Funding Formula; the use of the sub group in these instances has enabled:
- A detailed analysis/discussion of these issues to be undertaken;
  - The ability to undertake detailed consultation regarding budget issues;
  - A more detailed understanding of the budget to be gained by SF members and
  - Recommendations are presented back to SF that has been agreed with their representatives. This prevents SF from having to undertake lengthy detailed operational discussions ensuring that SF time is focused at more strategic educational issues.

2.2 Based on the discussions at SF on 18 December 2014, for 2015/16 SF members assigned to the SFSG will be:

- Mark Precious – Primary Academy
- Terry Smith – Primary Maintained
- Sian Hampton – Secondary Academy
- Sally Coulton – Secondary Maintained
- Janet Molyneux – Governor Maintained Primary

The representation covers the four school sectors which align to the ToR, this approach ensures that any financial discussions/recommendations incorporate the impact on all schools. The group will also include Local Authority Finance Officers and where appropriate either other officers or Head Teachers.

### **3. OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

3.1 Not establishing a SFSG would prevent the detailed discussions required on certain budget issues to be undertaken.

### **4. OUTCOMES/DELIVERABLES**

4.1 To ensure that SF have a detailed knowledge of some of the provide financial robustness around decisions taken by SF.

### **5. FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY)**

5.1 The formal establishment of the Sub Group will enable detailed budget discussions to be undertaken with members of Schools Forum. This reduced group size will facilitate more robust discussions ensuring the budgets set support value for money.

5.2 **Table 1** below sets out a number of areas requiring SFSG focus for the financial year 2015/16.



<b>TABLE 1: 2015/16 SFSG ACTIVITY LOG</b>			
<b>Title</b>	<b>Detail</b>	<b>Outcome</b>	<b>No of meetings required</b>
1. Benchmarking review	To undertake a more detailed discussion/review on specific areas of expenditure.	To provide SF with an understanding of budget allocation of the Dedicated Schools Grant compared with other authorities.	2 meetings
2. High level needs funding review.	Review of Special Education Needs (SEN) support costs and funding in mainstream schools	Review adequacy of the level and basis of funding for SEN (notional SEN budget, named pupil High Level Needs allocations and Additional Inclusion Allocations) in the context of costs being incurred by mainstream schools.	3 meetings
3. Reserves review	To discuss the latest position of the reserve balance, identify a development reserve and the process to utilise it.	To recommend to SF the allocation of the reserve to the development reserve and the decision making process to support its usage.	1 meeting
4. 2016/17 budget – Pupil Referral Unit (PRU's)	To review the top up rates applied to PRU's for 2016/17.	To ensure that SF have been consulted on in accordance with the Financial Regulations.	1 meeting
5. 2016/17 budget - High needs places for place planning	Update of Educational Funding Agency (EFA) requirements.	Ensure compliance with the Department for Education (DfE) guidance and that budgets are set in conjunction with the EFA funding.	1 meeting

Some of these meetings may be combined to reduce the frequency.

5.3 These discussions will ensure budget construction is developed in accordance with the latest Schools and Early Years Financial Regulations.

## **6. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)**

6.1 There are no legal implications arising from the content of this report.

## **7. HR ISSUES**

7.1 There are no HR implications arising from the content of this report.

## **8. EQUALITY IMPACT ASSESSMENT**

8.1 An EIA is not needed as the report contains proposals or financial decisions

**9. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

9.1 None

**10. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

10.1 Schools Forum - Statutory School Reserve 2014/15 – 18 December 2014

10.2 Schools Forum – Central Expenditure Budget 2015/16 – 18 December 2014

10.2 DfE - Schools and Early Years Financial Regulations 2014.

**Schools Forum Sub Group (SFSG)  
Terms of Reference**

**1 The role of the SFSG is:**

- 1.1 To act as a consultative group on all financial matters relating to schools and any wider education issues referred to it by the Schools Forum (SF).

Financial matters include areas such as the school funding formula, benchmarking analysis, review of use of reserves and any other financial issues that may require consultation with the group on behalf of SF.

**2 Appointment of SFSG:**

- 2.1 The membership of SFSG will align to the term of office of SF which is 3 years and commenced in September 2014. The membership of the group will be agreed by SF and members can remain on the SFSG for consecutive terms.

- 2.1 The membership of the group will not exceed 6 and the representatives will need to cover Primary Maintained (if applicable), Primary Academy, Secondary Maintained (if applicable) and Secondary Academy.

- 2.2 Chair of Schools Forum will be Chair of the SFSG.

**3 Meetings**

- 3.1 Finance officers will arrange, attend and set the agendas in consultation with the Chair of SFSG. There will be meetings where the Finance Officers request the attendance of other Local Authority officers and Head Teachers which are deemed appropriate to facilitate discussions. This will be after consultation with the Chair of the SFSG.

- 3.2 The agenda and supporting papers will be issued at least 3 working days before the meeting. The purpose and outcomes required from the meeting will be made clear on the agenda to enable the meeting to be as efficient and effective as possible.

- 3.3 Members are required to accommodate the meetings to ensure a balanced discussion is undertaken. No substitutes will be required and meeting dates will be issued with at least 4 academic weeks notice however, there may be exceptional circumstances where this timeline is not achievable.

- 3.4 In a majority of cases the meetings will be no more than 2 hours.

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**SCHOOLS FORUM - 12 FEBRUARY 2015**

<b>Title of paper:</b>	<b>SCHOOLS BUDGET 2015/16</b>
<b>Director(s)/ Corporate Director(s):</b>	Alison Michlaska, Corporate Director for Children and Adults Geoff Walker, Director of Finance and Chief Finance Officer
<b>Report author(s) and contact details:</b>	Ceri Walters, Acting Head of Departmental Financial Support 01158 764 128 <a href="mailto:ceri.walters@nottinghamcity.gov.uk">ceri.walters@nottinghamcity.gov.uk</a>
<b>Other colleagues who have provided input:</b>	Sarah Molyneux Solicitor and Legal Service Manager 0115 876 4335 <a href="mailto:sarah.molyneux@nottinghamcity.gov.uk">sarah.molyneux@nottinghamcity.gov.uk</a>  Lynne Robinson HR Business Partner 01158 764 3605 <a href="mailto:lynne.robinson@nottinghamcity.gov.uk">lynne.robinson@nottinghamcity.gov.uk</a>
<b>Summary</b>	
<p>This report presents the proposed Schools Budget for 2015/16. The Schools Budget has been prepared in line with the parameters agreed at Schools Forum and with the financial regulations issued by the Department for Education (DfE). Indicative budgets and guidance will be issued to schools by 27 February 2015 with final budgets being confirmed by 31 March 2015.</p> <p>Where applicable, the Medium Term Financial Plan (MTFP) incorporates the impact from the Dedicated Schools Grant (DSG).</p> <p>An explanation of the Schools Budget framework is outlined in detail in section 2 of this report.</p>	
<b>Recommendation(s):</b>	
<b>1</b>	<p><b>DSG</b></p> <p>a) To note the value of the 2015/16 DSG schools budget is <b>£235.459m</b>.</p> <p>b) To note that any unallocated DSG will be transferred to the Statutory schools Reserve (SSR) as noted in section 5.4.</p>
<b>2</b>	<p><b>PUPIL PREMIUM</b></p> <p>a) To note the allocation of Pupil Premium, Summer Schools Funding and Year 7 Catch up Premium will be confirmed in Summer 2015 and will be allocated to schools in accordance with the grant conditions.</p>
<b>3</b>	To approve the use of reserves to support split site catering costs in 2014/15 currently totalling £0.083m and referred to in section 5.8.

**1. REASONS FOR RECOMMENDATIONS**

- 1.1 To ensure an understanding of how and on what basis different DfE grants are allocated to the Local Authority (LA) and how they are allocated to individual schools to form their annual budget allocations.

1.2 To provide Schools Forum (SF) with a summary budget position based on the approvals gained in accordance with the Schools and Early Years Financial Regulations 2014.

1.3 To update SF on the impact of any new legislation on the Schools budgets.

**2. BACKGROUND (INCLUDING OUTCOMES OF CONSULTATION)**

**2.1 Construction of the 2015/16 budget**

The purpose of this report is to provide a 2015/16 summary budget position for Schools; it is a continuation of the interim budget report presented to SF on 18 December 2014.

Funding allocated by the LA to schools is made up from:

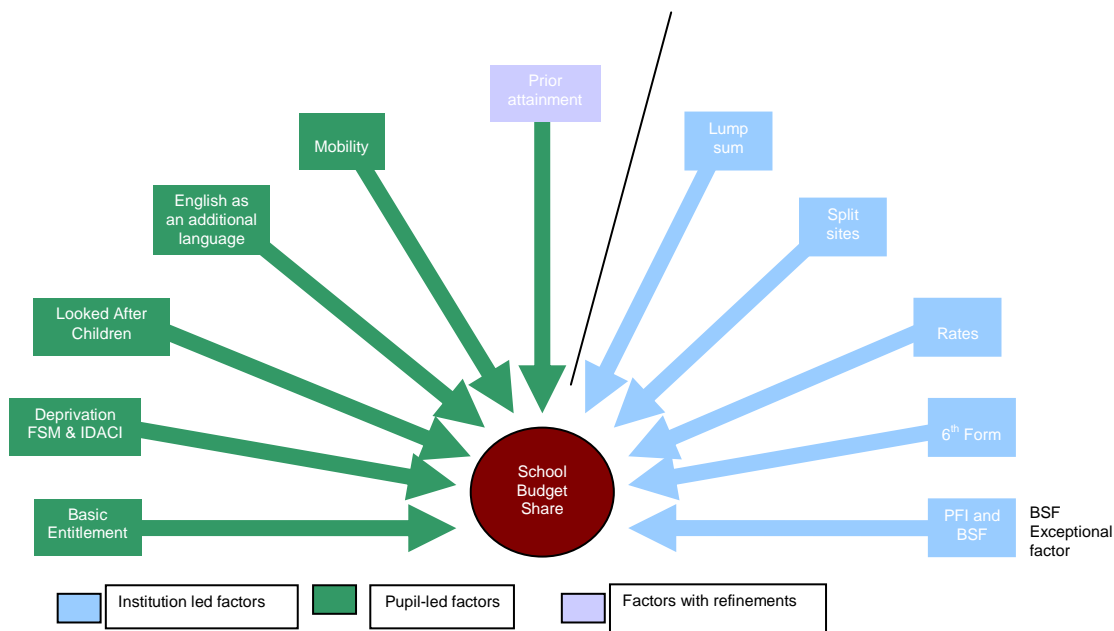
- a) DSG (see section 2.2)
- b) High Needs Level 5+ (former Mainstream Support Group/School Action Plus) (see section 2.5)
- c) Pupil Premium (see section 2.6)
- d) Devolved Formula Capital Grant (DFC) (see section 2.7)
- e) Free School Meals to Years 1 and 2 (Key Stage 1) (see section 2.8)

2.2 DSG funding is allocated over 3 blocks; Schools, Early Years and High Needs with the distribution of funding being based on a number of factors. Guidance, as per **Appendix A**, will be issued to schools along with their 2015/16 indicative budgets. This guidance relates to mainstream schools and academies; there will be separate guidance issued for Special Schools and Pupil Referral Units.

The guidance explains:

- the factors being used to distribute the DSG and
- how other grants have been distributed.

The diagram below shows the factors used to allocate DSG.



2.3 Approvals required to allocate the DSG have all been presented to SF with the outcome incorporated into the budget setting process. A summary of the outcomes in

accordance with the Schools and Early Years Financial Regulations 2014 are set out in **Table 1** below:

<b>TABLE 1: ANALYSIS OF APPROVALS</b>		
	<b>Status</b>	<b>SF Approval</b>
<b>De - Delegated Budgets</b>		
Behaviour Support	Approved for Primarys only	18 December
Ethnic Minority Achievement	Approved	16 October
Trade Union Senior Representative Cover Time	Approved	16 October
Sports Safe Gym Maintenance Services	Approved	16 October
Copyright Licensing Agreement/Music Publishing Association Licences	Education Funding Agency (EFA)	
Building Maintenance Services	Approved	18 December
<b>Central Budgets</b>		
Schools and Early Years	Approved	18 December

These approvals enabled the construction of the budgets for Schools and Early Years blocks ensuring that at least 80% of the Schools block is allocated based on pupil-led factors with the exception of statutory functions delivered by the authority.

For 2015/16 the amount allocated to Schools based on pupil led factors is 95.9%; in 2014/15 this was 91.36% and in 2013/14 it was 91.09%.

#### **2.4 Initial DSG allocation**

The initial 2015/16 DSG budget allocation for Nottingham is **£235.459m**; this is **before academy recoupment** and assumes:

- Flat cash rate per pupil.
- Removal of the Carbon Reduction Credit Energy Efficiency Scheme.

This figure does not include:

- Pupil Premium.
- Year 7 Catch up Premium Grant.
- Pupil Premium Summer Schools Funding or
- Funding for 2 year olds.

The DSG for 2014/15 (as at November 2014) is £228.737m; this includes 2 years olds which is currently excluded from the 2015/16 indicative value.

The 2014/15 pre 2 year old funding is £221.595m, there is therefore an increase of £13.864m in 2015/16; this is due to the reasons set out in **Table 2** below:

<b>TABLE 2: 2015/16 BUDGET INCREASE ANALYSIS</b>
--

Transfer of responsibility to the LA for non-recoupment academies and free schools budgets	<b>£m</b> 6.382
CRC Energy Scheme rate increase	(0.036)
Increased pupil numbers (34,842 in 2014/15 36,025 in 2015/16)	6.281
Indicative Early Years Pupil Premium	0.525
Increase in High Needs	0.710
<b>TOTAL</b>	<b>13.864</b>

The increase in pupil numbers includes an element allowed for growth in 4 specific schools; the funding will be allocated out in their ISB's and the school will be informed of this funding. If this growth doesn't materialise, the budget will be adjusted in the following financial year to take account of the reduced pupil numbers. This aligns to the DfE guidance.

The DSG is allocated between 3 blocks. A detailed breakdown of the block allocations and comparable years is set out in **Appendix Bi, ii and iii**.

#### 2.5 High Needs Level 5+

This funding forms part of the DSG allocation initially allocated to the High Needs Block but then allocated to schools and included in the indicative budgets issued on 28 February 2015. This figure is subject to change depending on confirmation of the High Needs block allocation and the impact of the Children and Families Bill.

#### 2.6 Pupil Premium (PP)

The total PP allocated to schools is made up of 3 of elements and each element has a different pupil criteria supporting, these are described below:

- Pupil Premium - Indicative allocation for all schools will be confirmed in Summer 2015 based on the January census. The value for 2014/15 was £19.1m.

**Table 3** below shows the comparable rates from previous years.

PP is allocated based on the number of pupils who have been eligible for Free School Meals (FSM) in the last 6 years.

<b>TABLE 3: PUPIL PREMIUM COMPARISON</b>				
	<b>Primary</b>	<b>Secondary</b>	<b>Service Child</b>	<b>Looked after Child*</b>



	£	£	£	£
2015/16	1,320	935	300	1,900
2014/15	1,300	935	300	1,900
2013/14	953	900	300	900
2012/13	620		250	

\*Looked after Children and eligible pupils who have been adopted from care or leaving care under a special guardianship or residence order.

- Summer Schools Funding – The rate for 2014/15 was £250 per eligible pupil identified by each participating secondary school that will run a Summer School. Final allocations of funding are confirmed once the school has confirmed that the Summer School took place and the numbers of places that were confirmed for eligible pupils.

This grant is allocated to the LA for maintained schools for distribution.

- Year 7 Catch up Premium Grant – The rate was £500 for 2014/15 per Year 7 pupil who did not achieve at least level 4 in reading and/or mathematics at Key Stage 2 in 2013. This grant is allocated to the LA for maintained schools for distribution and the conditions of the grant are that it must be spent for the purposes of the school for the educational benefit of pupils registered at the school, or for the benefit of pupils registered at other maintained schools and on community facilities.

The grant does not have to be completely spent by schools in the financial year it can be carried forward to future financial years.

## 2.8 Devolved Formula Capital Grant (DFC)

The DFC grant will be based on the January 2015 School Census. The budgeting setting process has assumed that where a school is academising the LA has not allocated that school any grant as it is assumed the DfE will allocate it direct in 2015/16.

Voluntary Aided schools receive their funding direct from the EFA. In some instances, schools may have agreed for the LA to retain part/all of the funding to be used for particular projects. The 2014/15 rates for the DFC are set out in **Table 4** below; these are still being confirmed for 2015/16:

TABLE 4: DFC RATES		
	Per Pupil	Lump Sum

	<b>Per non-boarding FTE £</b>	<b>Per boarding FTE £</b>	<b>Per school £</b>
Nursery / primary	11.25	33.75	4,000
Secondary	16.88	33.75	4,000
Special / PRU	33.75	33.75	4,000

## 2.9 **Free School Meals for Reception, Years 1 and 2 and Sixth Forms**

From September 2014 new legislation was implemented entitling all children in Reception and Years 1 and 2 in state funded schools in England to be eligible for FSM. Free meals will also be extended to disadvantaged students in further education and sixth form colleges to mirror entitlement in school sixth forms.

It is the responsibility of the schools to ensure that parents still complete the forms for Pupil Premium purposes where applicable other wise it will impact on the Ever 6 average allocation to schools.

## 3. **OTHER OPTIONS CONSIDERED IN MAKING RECOMMENDATIONS**

3.1 No other options are available as the recommendations align to the financial regulations issued by the DfE in relation to the allocation of DSG and pupil premium

## 4. **OUTCOMES/DELIVERABLES**

4.1 To allocate budgets to schools on a fair and transparent basis before 31 March 2015 in accordance with the Schools and Early Years Financial Regulations 2014.

## 5. **FINANCIAL IMPLICATIONS (INCLUDING VALUE FOR MONEY/VAT)**

5.1 As stated in section 2.5 the initial 2014/15 DSG budget allocation for Nottingham for 2015/16 is **£235.459m before academy recoupment**.

5.2 This is an **increase of £13.864m on 2014/15**; reasons for this increase are set out in **Table 3** above.

5.3 The Schools and Early Years Blocks include funding for centrally retained services totalling; these have all been approved by SF in line with the Schools and Early Years Financial Regulations 2014.

5.4 Once the DSG has been confirmed any unallocated balance will be allocated to the DSG Statutory School Reserve.

5.5 The de-delegation of Building Maintenance budgets (as per **Table 1**) ensures the LA has the appropriate budget to support its Health and Safety responsibility of maintained school sites. Any underspends of this de-delegation will be allocated to a maintenance reserve; this practice will support, where possible, the annual cycle of maintenance expenditure which can 'peak' and 'trough'. This recommendation has been agreed by SF previously.

- 5.6 As schools academise the de-delegated budgets will reduce their charges requiring the academy to procure the services back if required. A similar process occurs for other LA services funded from the Education Service Grant (ESG).
- 5.7 The SSR balance, review of commitments and risk register will form part of the 2014/15 outturn report.
- 5.8 As part of the 2015/16 budget allocation an amount for split site catering has been incorporated into the formula. This was approved at Schools Forum after consultation with the Schools Forum Sub Group. This was also funded in 2013/14; however approval is required for 2014/15.

It is the recommendation of this report to approve the funding of the 2014/15 costs from the SSR totalling £0.166m for 3 schools (£0.083m per annum each).

The SSR report presented to Schools Forum on 18 December 2014 showed an uncommitted balance of £5.558m forecast for the end 2014/15. This figure has reduced slightly due to a few approved commitments but this amount could still be contained.

**6. RISK MANAGEMENT ISSUES (INCLUDING LEGAL IMPLICATIONS AND CRIME AND DISORDER ACT IMPLICATIONS)**

- 6.1 The School and Early Years Finance (England) Regulations 2014 apply in relation to the financial year beginning on 1 April 2015 and set out the requirements in relation to the determination of a local authority's schools budget. This report seeks to address those requirements.

**7. HR ISSUES**

- 7.1 None

**8. EQUALITY IMPACT ASSESSMENT**

Has the equality impact been assessed?

- Not needed (report does not contain proposals or financial decisions)
- No
- Yes – Equality Impact Assessment attached

Due regard should be given to the equality implications identified in the EIA.

**9. LIST OF BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING CONFIDENTIAL OR EXEMPT INFORMATION**

- 9.1 None

**10. PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

- 10.1 Schools Forum – Central Expenditure Budget 2015/16 – 18 December 2015
- 10.2 Schools Forum – Statutory Schools reserve 2014/15 – 18 December 2015
- 10.3 Executive Board - Medium Term Financial Plan (MTFP) 2014/15 - 2016/17
- 10.4 DfE - Schools and Early Years Financial Regulations 2014.



DRAFT

## APPENDIX A

# Nottingham City Council

## Maintained Schools, Academies, Non-recoupment Academies Funding Guidance 2015/16

12 February 2015



Safer, cleaner, ambitious  
**Nottingham**  
A city we're all proud of



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## 1. Introduction

Your schools indicative budget allocation for 2015/16 is now available to download.

The budgets are still **indicative** until:

- i. Confirmation of final census data is received enabling estimates to be replaced with actual allocations. Where estimates have been used this will be clearly set out in the guidance notes.
- ii. The report is approved by the Executive Board on 17 March 2015.

The allocation of the Dedicated Schools Grant (DSG) aligns to the Department for Education (DfE) guidance "Schools revenue funding 2015 to 2016: operational guide" in respect of the funding formula factors used within the Schools Block for 2015/16.

The guidance also includes information relating to other areas of school funding such as early years and high needs, pupil premium, devolved capital and pupil growth funding and aims to assist schools and academies in understanding their level of funding through the various funding streams that schools receive and how the funding has been calculated.

The main arrangements for the DSG 2015/16 are:

- The continuation of the separate Schools Block, Early Years Block and High Needs Block
- Cash flat per pupil funding for the Schools and Early Years Block
- A decrease in funding due to the withdrawal of schools from the CRC Energy Efficiency Scheme
- A cash transfer has been included in the settlement for non-recoupment academies and free schools as authorities are now responsible for the calculation of their budgets from 2015/16, using the Local Authority's (LA) local funding formula.
- The Minimum Funding Guarantee (MFG) will continue at minus 1.5% per pupil.
- The Early Years Pupil Premium (EYPP) for 3 and 4 year olds has been included in the settlement but this is a provisional allocation. The DfE will be conducting a survey in Autumn 2015 to check the actual take up of EYPP. Any adjustments required will be actioned in January 2016.
- Funding for disadvantaged 2 year olds has at present not been included in the DSG 2015/16 funding settlement. The initial allocations will be made in June 2015.
- High Needs Block – the funding settlement for 2015/16 is made up of:
  - The LA's high needs block from 2014/15; plus
  - 5/12ths of the growth/deduction in pre 16 high needs places agreed for 2014 to 2015 academic year; plus
  - 4/12ths of growth/deduction in post 16 high needs places agreed for 2014 to 2015 academic year; plus
  - Changes to place funding in schools for the 2015 to 2016 academic year resulting from the outcome of the high needs exceptions process, covering the first two terms of the increase (i.e. 7/12ths for pre 16 and 8/12ths for post 16); plus
  - Increases in hospital funding from the high need exceptions process; and
  - Each LA has had to contribute its share of the top-up funding of £0.047m based on each LA's proportion of the 2-19 aged population projections for



2015.

- The High Needs Block has been calculated in two sub blocks: schools and post schools.

### **1.1 Accessing your schools budgets for 2015/16**

Noted below are the spreadsheets you will need to access all the relevant information in support of your 2015/16 budgets:

- a) *Summary of School Budgets 2015/16*
- b) *Maintained Schools and Academies Budgets 2015/16*
- c) *Special Resource Units Budgets 2015/16*
- d) *Indicative Devolved Capital Funding 2015/16*
- e) *Indicative Pupil Premium Budgets 2015/16*

#### **a) Summary of School Budgets 2015/16**

This spreadsheet outlines your schools total estimated funding for 2015/16. By entering your DfE number in cell A5 you will be able to see your schools Indicative Individual School Budget (ISB), Indicative Early Years funding, Indicative Special Resource Units funding, Indicative Devolved Capital Funding and Indicative Pupil Premium funding.

#### **b) The Maintained Schools and Academies Budgets 2015/16**

This spreadsheet shows in detail the calculation of your schools Individual School Budget (ISB). By entering your DfE number in cell J15 on the 'Input DfE' worksheet this will then activate your schools data to be populated on the following worksheets:

- 2015/16 Budget
- Schools Block Dataset-DfE
- Factors
- 2014/15 Baselines
- Calc of Rates

Please refer to the *Guidance Notes* worksheet to find an explanation as to what each worksheet is for.

## **2. Formula Funding**

The pupil numbers are based on the Autumn 2014 Census (October), the census is based on headcount irrespective of whether pupils are full or part-time. Where necessary the following adjustments have been made based on DfE guidance:

- a. A Reception Uplift has been applied to calculate the difference between the number of pupils on roll in Reception in each school between the October 2013 and January 2014 censuses. This is calculated by subtracting the total number of year R pupils in October 2013 from the total in January 2014, or given as zero if the result of this calculation would be negative. If there are no year R pupils at the school then the result is 0.
- b. Where the LA have commissioned places in Resourced Provision Units on school sites, the pupils are classed as High Needs Pupils (HNP) which are funded separately; therefore are deducted from the school number on roll (NOR).
- c. Pupils in LA maintained nursery classes are discounted as they are funded through the Early Years Single Funding Formula.

- d. Post 16 pupils attending school and academy sixth forms are excluded as they are funded by the Education Funding Agency (EFA) using the national formula for 16-19 year olds.

### 3. Formula Guidance – Pupil led factors

This section looks at the formula factors driven by pupil numbers, known as pupil-led factors.

The DfE specify that LA's must allocate at least 80% of the DSG through pupil-led factors i.e. basic entitlement, deprivation, prior attainment, Looked after Children (LAC), English as an additional language (EAL) and mobility.

In 2015/16 Nottingham City Council has delegated 95.9% through pupil-led factors.

#### 3.1 Basic Entitlement - Average Weighted Pupil Unit (AWPU)

This factor assigns funding to individual pupils, the DfE recognises that there are differences in expenditure between the primary and secondary key stages; therefore there is a single rate for primary aged pupils and separate rates for Key Stage 3 and 4, see **Table 1** below:

<b>Table 1: Basic Entitlement AWPU</b>	
<b>Description</b>	<b>Amount per pupil £</b>
Primary (Years R-6)	3,050.15
Key Stage 3 (Years 7-9)	4,196.64
Key Stage 4 (Years 10-11)	4,893.07

#### 3.2 Deprivation – Free School Meals (FSM) & Income Deprivation Affecting Children Index (IDACI).

The deprivation factors included within the formula are FSM and the IDACI.

The FSM factor is based on the proportion of pupils eligible for free school meals according to the Autumn 2014 Census and there are separate indicators for primary and secondary phase pupils.

In 2015/16 an issue has arisen regarding the calculation of the free school meals for primary aged pupils. The number of primary pupils eligible for free school meals have fallen dramatically between the financial years 2014/15 and 2015/16. Please see **Table 2** below which shows the movement in numbers and funding.

<b>Table 2: Comparison of Free Schools Meals 2014/15 to 2015/16</b>						
	<b>2014/15</b>	<b>2015/16</b>	<b>Year on year FSM Pupils Variance</b>	<b>2014/15</b>	<b>2015/16</b>	<b>Year on year FSM Budget Variance £m</b>
	<b>Total No. of FSM Pupils</b>	<b>Total No. of FSM Pupils</b>		<b>Total FSM Pupils Budget £</b>	<b>Total FSM Pupils Budget £m</b>	
Primary	7,633.39	7,188.61	<b>-444.78</b>	<b>£13.864m</b>	£13.056m	-£0.808m

Built into the LA's funding formula is a minimum funding guarantee (MFG) whereby no schools budget can reduce by more than -1.5% per pupil year on year. Therefore, as there has been such a dramatic reduction in the FSM funding for primary aged pupils, many schools have now seen an increase in their level MFG protection or are now are in receipt of protection when they had not been previously. Therefore, the way that the funding has been allocated has changed. Instead of giving the funding through the Primary FSM Factor the funding has been passed onto primary schools through the MFG adjustment, although at a reduced amount, roughly -1.5%. To quantify this is very difficult as changes in the number on roll (NOR) also have an impact and changes in other formula factors if there are significant changes between years.

To avoid this re-occurring next year the LA will be liaising with schools to establish a way forward on this issue.

The IDACI factor is based on the known postcode for each pupil on the Autumn Census, which is then mapped to the relevant IDACI band which have been collated to measure area based deprivation (see **Appendix A** the for IDACI bands breakdown). **Table 3** shows the rates assigned to the FSM and IDACI bands in each phase:

<b>Table 3: Deprivation Factors</b>		
<b>Description</b>	<b>Primary amount per pupil £</b>	<b>Secondary amount per pupil £</b>
FSM	1,816.22	2,514.99
IDACI Band 1	101.27	101.27
IDACI Band 2	101.27	101.27
IDACI Band 3	101.27	101.27
IDACI Band 4	101.27	101.27
IDACI Band 5	282.48	282.48
IDACI Band 6	370.73	370.73

### 3.3 Looked After Children (LAC)

This factor is based on all children who were being looked after on 31 March 2014, regardless of how long they have been looked after.

The rate for this factor is equal for both the Primary and Secondary phases as per **Table 4** below:

<b>Table 4: Looked After Children</b>		
<b>Description</b>	<b>Primary amount per pupil £</b>	<b>Secondary amount per pupil £</b>
LAC	1,142.31	

### 3.4 English as an Additional Language (EAL)

This factor is based on pupils with English as an additional language. Pupils who are shown to have been in the statutory school system for less than 3 years (EAL 3) and are classed as “2\_OTH” in the language code given in the autumn census will attract funding.

In this case, there are separate rates for Primary and Secondary phase pupils set out in **Table 5**:

<b>Table 5: English as an Additional Language</b>		
<b>Description</b>	<b>Primary amount per pupil £</b>	<b>Secondary amount per pupil £</b>
EAL 3	636.02	2,028.00

NB: Pupils in year ‘R’ are excluded from this measure.

### 3.5 Mobility

This measure counts pupils who have entered schools in the last three academic years, but did not start in August or September (or January for reception pupils). There is a 10% threshold and funding is based on the proportion above the threshold. So if a school has 12% mobility only 2% of its pupils would attract funding.

The rate for this factor is equal for both Primary and Secondary phases as set out in **Table 6**:

<b>Table 6: Mobility</b>		
<b>Description</b>	<b>Primary amount per pupil £</b>	<b>Secondary amount per pupil £</b>
Pupils starting school outside of normal entry dates	91.14	

### 3.6 Prior Attainment

This factor acts as a proxy indicator for low level high incidence special educational needs. There have been some key changes in both school phases since the introduction of the national funding formula in 2013/14. **Table 7** below illustrates the key changes from 2013/14 to 2015/16:

<b>Table 7: Prior Attainment key changes</b>			
<b>School phase</b>	<b>2013/14</b>	<b>2014/15</b>	<b>2015/16</b>
Primary	<ul style="list-style-type: none"> <li>Funding targeted at all pupils who achieved fewer than 78 points on the Early Years Foundation Stage Profile (EYFSP)</li> </ul>	<ul style="list-style-type: none"> <li>In 2013, the EYFSP changed, resulting in unavoidable change to primary prior attainment indicator.</li> <li>Included Yr 1 pupils who failed to achieve a good level of development.</li> <li>Older year groups assessed under the old profile, based on those pupils achieving a score below 78 points.</li> </ul>	<ul style="list-style-type: none"> <li>Now includes Yr 1 and Yr 2 pupils who failed to achieve a good level of development.</li> <li>Older year groups assessed under the old profile, based on those pupils achieving a score below 78 points.</li> </ul>
Secondary	<ul style="list-style-type: none"> <li>Based on the number of pupils not achieving level 4 in English <b>and</b> Maths at KS2.*</li> </ul>	<ul style="list-style-type: none"> <li>Based on the number of pupils not achieving level 4 in English <b>or</b> Maths at KS2.*</li> </ul>	<ul style="list-style-type: none"> <li>No change to 2014/15</li> </ul>

The rate for Prior Attainment differs for each school phase and is set out below in **Table 8**:

<b>Table 8: Prior Attainment rate per pupil</b>	
<b>Description</b>	<b>Amount per pupil £</b>
Primary pupils prior attainment	542.02
Secondary pupils prior attainment	432.34

#### **4. Formula Guidance – Other factors**

The other factors available for allocating budgets are as follows:

##### **4.1 Lump Sum**

This is an optional factor allocating a fixed sum per school; these lump sums can be different for each phase however as part of the budget setting process Schools Forum and the Local Authority (LA) agreed to a single rate for both phases to avoid budget turbulence. This value is £124,752 per school.

In the instance of an amalgamation, the school is entitled to retain 85% of the total lump sums in the year after they amalgamate (or in the same year if they amalgamate on the 1 April) instead of being reduced to one lump sum immediately.

##### **4.2 Sparsity Factor & Fringe Payments**

The Sparsity factor is an optional factor which the DfE introduced in 2014/15. This has not been used in the formula as it focuses on small schools in rural areas; the LA does not consider Nottingham City schools to fall within this category.

The Fringe Payments factor can only be used to support schools which pay higher teacher salaries due to being located in the London Fringe area; therefore, this has been discounted.

##### **4.3 Split Sites**

The purpose of this factor is to support schools with unavoidable extra costs due to having a split site. Schools Forum set the criteria in 2005 which calculates whether schools are eligible for this funding. The criteria has been amended in 2015/16 by Schools Forum to include funding for schools that incur extra fixed costs for catering due having a second kitchen. This would usually occur as a result of an amalgamation or the opening of a second site where it is not practical to have one kitchen. **Table 9** illustrates the lump sum funding criteria for each element:

<b>Table 9: Split Site Funding Criteria</b>			
<b>Funding Element</b>	<b>Basis</b>	<b>Primary £</b>	<b>Secondary £</b>
Block Allocation	All split site schools	7,125	7,125
Additional caretaking staff costs	If distance between sites >400m	14,765	14,765
Additional clerical staff costs	If distance between sites >400m	16,795	33,590
Additional management staff costs	If distance between sites >400m	21,313	*
Costs of additional telephone system	If second site <2000sqm	1,765	1,765
	If second site >2000sqm	4,707	4,707
Additional costs of 2nd curriculum internet connection	If distance between sites >400m	5,296	5,296
Additional Insurance costs	If distance between sites >400m & NOR >1000	20,669	20,669
Fixed costs of second kitchen	Schools that have unavoidable costs due to having a second kitchen	25,023	**

\*No management costs are allocated to Secondary schools on the basis that they will have several members of staff on the leadership spine that could be based at the second site without driving extra costs over and above a similar sized Secondary on a single site.

\*\*To date this funding has only been required for primary schools for the amalgamation of primary schools or expansions of primary schools onto second sites. Where we have secondary schools on more than one site and having more than one kitchen these schools will already be in receipt of separate lump sums, therefore they will already be receiving the funding for the fixed costs of two kitchens. For example, Nottingham academy will receive a lump sum and also Nottingham Girls Academy also receive a separate lump sum for their school as the budgets are calculated separately.

#### **4.4 Rates**

This is funded on the basis of actual costs; academies are reimbursed directly by the EFA in addition to their main budget allocation. For maintained schools, estimates of the business rates are made and included in the formula funding, these are then adjusted for actual charges in the following year.

#### **4.5 Private Finance Initiative (PFI) Funding (through Building Schools for the Future)**

This factor is to support schools which have unavoidable extra premises costs because they are a PFI school and/or to cover situations where the PFI “affordability gap” is delegated and paid back to the LA. The EFA have checked this factor is objective and transparent and is easily applicable to academies.

#### **4.6 Sixth Form Funding (Post 16)**

This is an optional factor based on autumn 2014 Census. The rate for 6<sup>th</sup> form funding is restricted to the rate used in 2014/15, this rate is £362.07 per sixth form pupil.

## 5. Minimum Funding Guarantee (MFG) & 3% Cap

The pre-16 MFG will continue to be set at -1.5% per pupil as per DfE guidance preventing too much turbulence in schools budgets.

Schools that gain in budget on a year on year basis are capped at 3% per pupil to ensure budgets allocated do not exceed Nottingham City's overall allocation and to ensure a sustainable future position.

## 6. De-delegation

The revised school funding arrangement, implemented in April 2013, required the following services to be allocated out to schools as part of their budgets:

- Ethnic Minority Achievement (EMA)
- Sportsafe Gym Maintenance
- Trade Union Senior Representative Cover Time
- Behaviour Support Team (BST)
- Building Maintenance

Schools Forum approved the de-delegation of these budgets from maintained schools back to the LA to hold centrally in 2015/16. The de-delegation values are set out in **Table 10** below:

Table 10: De-delegation calculation basis breakdown							
	Per Pupil				Per School		
Basis	AWPU		EAL 3	FSM %	Lump Sum		
De-delegation element	Building Maintenance £	Staff supply costs £	Support to underperforming EM groups & bilingual learners £	BST £	Sportsafe Gym Maintenance £	Staff costs supply cover £	BST £
Primary	13.92	1.35	88.61	55.00	500.00	1,298	3,000
Secondary	13.92	1.35	88.61	-	500.00	1,298	-

Funding for these services has been delegated to academies, non-recoupment academies and free schools is included in their Individual School Budget.

NB: Rates are equal for Primary and Secondary maintained schools and De-delegation is not an option for academies, non-recoupment academies, free schools, special schools, nurseries or PRU's.



## 7. Notional SEN

As part of the funding reforms the LA is required to calculate the notional SEN budgets for maintained schools and academies.

Nottingham City has used a combination of factors to construct the notional SEN budgets. The notional SEN percentage per school phase has been derived (Primary 0.28%, KS3 0.34% & KS4 0.29%) and multiplied by a mixture of factors such as prior attainments, basic entitlement, deprivation, LAC, EAL, mobility and prior attainment.

Schools should note that the notional SEN schools block budget figure **excludes** funding for SEN units and resourced provisions (to be allocated from the High Needs block – see section 11) and any top ups for mainstream high needs pupils.

## 8. Pupil Growth Fund

This fund is held separately within the Schools Block and is available for pupils aged 5-16. It is used to support schools undergoing reorganisations due to changes in age range and/or where schools are increasing their pupil admission number (PAN) which is usually requested by the local authority.

Schools Forum approved this fund for schools requiring:

- Additional support following formal school reorganisation proposals
- Unanticipated demand for school places and
- Potential breaches to Key Stage 1 class sizes following appeal panel decisions.

**Table 11** below shows the maximum allocation by funding stream, of how the contingency may be allocated:

<b>Table 11: Contingency Growth Fund allocations</b>						
<b>School Type</b>	<b>Funding period*</b>	<b>Teacher (M3) £</b>	<b>Teaching Assistant (Pt 22) £</b>	<b>Midday Supervisor (Pt 8) £</b>	<b>Utilities £</b>	<b>Total £</b>
<b>Maintained schools</b>	7/12ths	17,824	14,242	2,150	4,500	<b>38,716</b>
<b>Academies (recoupment)</b>	12/12ths	30,555	24,415	3,686	7,714	<b>66,370</b>

\*The maximum allocation for maintained schools is 7/12ths based on the date ranges September to March.

Where an academy is receiving funding from the growth fund, the LA is required to fund the full 12 months of the academic year as a result of the increased numbers not feeding through until the following September.

The allocation made to each school is dependent on the School Organisation Teams assessment of each schools claim and each application is considered on a case by case basis.

Please see **Appendix 2** which sets out how funding pupil growth works in different types of maintained school, recoupment and non-recoupment academies.

## 9. Copyright Licences

For 2015/16 the DfE will continue to purchase a single national licence, managed by the DfE, for all state-funded schools in England. This means that LA's and schools will no longer need to negotiate individual licences. These arrangements cover both maintained schools and academies and non-recoupment academies and the funding for this will be held centrally by the LA.

**Table 12** shows the licences included in this agreement. At present we have not been informed of the rates for 2015/16 by the DfE, these are due to be released imminently.

<b>Table 12: Type of Licence</b>
Copyright Licensing Agency (CLA)
Schools Printed Music Licence (SPML)
Newspaper Licensing Agency (NLA)
Education Recording Agency (ERA)
Filmbank Distributors Ltd (PVSL)
Motion Picture Licensing Company (MPLC)
<b>New licences from 2015 to 2016</b>
Christian Copyright Licensing International (CCLI)
Mechanical Copyright Protection Society (MCPS)
Performing Rights Society (PRS)
Phonographic Performance Limited (PPL)

## 10. Early Years Block

The Early Years Single Funding Formula is used to calculate schools early years funding. The Indicative Early Years funding for 2015/16 is based on the estimated participation in the previous 3 school terms (Summer, Autumn & Spring terms).

Funding is based on four hourly rates; Base rate; Deprivation; Quality and Abatement. **Table 13** provides an analysis of this:

Table 13: Early Years - Hourly Rates			
	Basis	Rate per hour £	
<b>Base rate</b>	Flat rate	4.000	
<b>Deprivation</b>	Proportion of children attending the 20% most deprived Super Output Area (S.O.A) is > an average of 50% over 2 years	0.010	
<b>Quality</b>	Ofsted score:	1(outstanding)	0.010
		2 (good)	0.005
		3 & 4 (requires improvement & inadequate)	No funding
<b>Abatement</b>	All nurseries that are attached to schools*	0.041 per hr reduction	

\* This does not apply to standalone nurseries.

The hours data is collected termly via the nursery headcount return for maintained schools and the Census return for academies. For maintained schools the initial start of year estimate is based on the previous years termly figures, with adjustments made when the final figures are known.

*For example:*

If the cumulative budget for 2015/16 is estimated at £0.050m and after the Summer Term data has been finalised and the budget recalculated at £0.049m, then a claw back of £1K would be processed.

If after the Autumn Term the total budget had increased to £0.051m then a reimbursement of £2K would be given to the school. The same principle would then also be followed in the Spring Term.

For Academies, each terms budget is estimated for the financial year and 50% of each terms estimate is distributed to the schools as cash at the beginning of each term. Once the actual hours are known after the termly census then the budget the difference between the estimate for the term and the actual is reimbursed to the Academies.

For all nurseries attached to schools and academies, children are funded to a maximum of 25 hours per week (15 hours are funded directly as part of the DSG funding calculation from the DfE, the additional 10 hours we then choose to fund as part of the local funding formula). If data returned from schools shows children attending for more then 25 hours, these additional hours are not funded.

## 11. High Needs Block

### Level 1-4

From 2013/14, maintained schools and academies have been expected to contribute the first £6k of any additional educational support and provision for high needs pupils from their notional SEN budget (pre-16) or a specific additional education support allocation of £6k for each high needs student on roll during the last academic year (post-16).

Funding for pupils statemented at Level 1-4 has been included in the Schools Block as part of the AWPU.

### Level 5+

The budget for High Level Needs top-ups in mainstream schools (previously known as MSG or School Action plus funding) has been maintained at the 2014/15 level of £3.479m, having been increased by £0.507m the previous year reflecting the increased volume and complexity of pupils with SEN in mainstream settings.

For 2015/16 there are a number of changes to this funding to better align to the requirements of the Children & Families Act:

- A rationalisation of the number of levels, with 6 Levels (L5-L10) translating into 3 new bands (A-C). This will lead to more stability of funding with individual pupil allocations requiring less frequent review and it will make the system more easily understood by parents of pupils with Education, Health and Care Plans (EHCP).
- The historic Level 1 - 4 element of the funding will be disaggregated from the named pupil allocations. Schools will instead receive an Additional Inclusion Allocation amounting to £4,017 per L5+ pupil (pro-rata) that they had in school in the previous academic year. This allocation, as not targeted to named pupils, will not be eligible for release into Personal Budgets without the specific permission of Head Teachers.

These changes were consulted on at the Schools Forum sub-group on 27 June 2014 and at full Forum on 17 July 2014.

Following discussions at the Schools Forum sub-group on 16 January 2015, it is proposed that during 2015/16 a detailed review will be conducted with the sub-group on the costs and funding of SEN support mainstream schools.

## 12. Special Resource Units

If your school has a Special Resource Unit please refer to the *2015/16 Special Resource Unit Budgets* file.

Pupils in Special Resource Units are funded from the High Needs Block and funding is allocated on the following principles:

- 5/12ths of the commissioned place numbers in the academic year 2014/15
- 7/12ths of the commissioned place numbers in the academic year 2015/16
- Place funding for academies is provided by the EFA as this is recouped from the LA.
- Maintained Schools will receive place funding from the LA.
- The estimated number of actual pupils at each school is used to calculate the estimated Top Up funding for the school. This funding will be adjusted once the actual pupil numbers are known on a termly basis. Maintained schools estimated top up funding for the year will be allocated to the school at the

beginning of each financial year. This will be adjusted on a termly basis once the actual numbers are known. The estimated top up funding for academies will be released at the beginning of each term and adjusted for the actual pupils on the following terms estimate.

### 13. Other funding sources

#### 13.1 Pupil Premium (PP)

Pupil Premium funding is made up from three elements:

- Free School Meals (FSM) (Ever 6),
- Looked After Children (LAC) and
- Service Children (Ever 4).

The *Summary of Schools Budgets 2015/16* and the *Pupil Premium 2015/16* files include estimated amounts for the FSM and Service Children elements of the grant. The LAC element of the funding has not been included at present as it is still to be confirmed how the funding will be given out to schools in 2015/16. This element will be managed by the LA's designated Virtual School Head, Malcolm Wilson. The Virtual School Head will ensure that there are arrangements in place to discuss with the child's education setting – usually a designated teacher – how the child will benefit from PP funding. The allocation of this funding will be confirmed as soon as possible by Malcolm Wilson (email:Malcolm.Wilson@nottinghamcity.gov.uk).

The **indicative** allocation of these grants are based on the January 2014 Census.

The final pupil premium grant will be based on the January 2015 Census and adjusted once the final figures have been confirmed.

PP for 2015/16 will include those pupils who were looked after immediately before being adopted on or after 30 December 2005, or were placed in Special Guardianship or Residence Order immediately after being looked after.

The Service Child (Ever 4) element means a pupil recorded on the January 2015 Census who was eligible for the Service Child premium in 2012/2013, 2013/2014 or 2014/2015 as well as those recorded as a Service Child for the first time on the January 2015. Each pupil will only be counted once: for example, if a pupil on the January 2015 Census is recorded as a Service Child in January 2015 and on the January 2014 Census, they will only be counted as one Ever4 Service Child for calculating allocations for the PPG in 2015-16. At present the DfE have not confirmed the rate for 2015/16, so we have based on the estimates on the 2014/15 rate of £300 per pupil.

**Table 14** summarises the per pupil rate for each element:

<b>Table 14: 2015/16 Pupil Premium rates per pupil</b>		
<b>Pupil Premium</b>	<b>Primary £</b>	<b>Secondary £</b>
Free School Meals (Ever 6 children from January Census)	1,320	935
Looked After Children/Pupil premium plus	1,900	1,900
Service Children (Ever 4 children) – <i>rate to be confirmed</i>	300	300

All three elements of the PP are distributed to maintained schools only by the LA.

Academies will need to contact the EFA regarding the individual elements of the grant. If schools:

- Convert to academy status before the start of the Summer Term 2015, they will receive their PP directly from the EFA.
- If they convert to academy status by the start of the Autumn 2015, 5/12ths of their annual allocation will be allocated by the LA; or,

by the start of Spring Term 2016, 9/12ths of their allocation will be paid by the LA.

- Schools converting after the start of the Spring Term 2016 will be paid their full allocation by the LA.

When a school becomes an academy in year they will need to contact the EFA for the balance owing on their funding for when they become an academy.

### **13.2 Early Years Pupil Premium (EYPP)**

The 2015/16 indicative Early Years Block allocation includes a provisional £0.525m for the early years pupil premium (EYPP) and the equivalent amount is included the planned expenditure. The DfE will conduct a survey in Autumn 2015 to check take-up of the EYPP with adjustments to allocations to be made to funding allocations in January 2016.

The EYPP will be administered on a termly basis in line with existing 3 & 4 year old funding. Settings will receive £0.53 per hour for eligible children.

### **13.3 Devolved Formula Capital (DFC)**

The DFC is an indicative budget, the final DFC will be based on the January 2015 School Census but this data will not be available until later in the year. The rates for 2015/16 have not yet been confirmed by the DfE so the estimates have been based on the rates for 2014/15.

The LA has based the maintained mainstream schools/nurseries and Pupil Referral Units (PRU's) allocations for 2015/16 on the January 2014 School Census pupil numbers, this is the same basis used by the DfE on the LA's indicative allocations. For financial year 2014/2015, the calculation of DFC used a per school sum of £4k and a variable per pupil amount. **Table 15** below details these rates:

<b>Table 15: DFC rates</b>			
	<b>Per Pupil</b>		<b>Lump Sum</b>
	<b>Per non-boarding FTE £</b>	<b>Per boarding FTE £</b>	<b>Per school £</b>
Nursery / primary	11.25	33.75	4,000
Secondary	16.88	33.75	4,000
Special / PRU	33.75	33.75	4,000

Note: FTE = full time equivalent

DCF is distributed to maintained schools only; Voluntary Aided schools receive their funding direct from the EFA. In some instances, schools may have agreed for the LA to retain part/all of the funding to be used for particular projects.

#### **13.4 Universal Infant Free Schools Meals (UIFSM)**

Revenue funding is based on a rate of £2.30 for each meal taken by pupils who have become newly eligible for a FSM as a result of the UIFSM policy.

Schools were notified of their provisional full year allocation for the academic year 2014 to 2015 in June 2014. The LA received the first 2014 to 2015 payment at the end of June 2014, with academies and free schools receiving them in July 2014. This funding provided funding for the first two terms of the academic year (which represents the remaining two terms in the financial year 2014 to 2015).

This provisional allocation was based on the pupil data from the January 2014 Schools Census and was based on the assumption that (i) 87% of newly eligible pupils would take meals, and (ii) those pupils would take 190 school meals in the course of the academic year. The final allocation for the academic year 2014 to 2015 will be based on the actual take-up data derived from an average of the October 2014 and January 2015 schools censuses.

The final allocation will be used to calculate a third term payment, to be made in the early Summer 2015; schools will receive an amount equal to their final allocation minus the amount they received in June/July 2014. Any schools with low levels of take-up which results in the final allocation lower than the amount paid in June/July 2014 would not receive the third term payment. The amount overpaid will be deducted from the first payment for the academic year 2015 to 2016.

Funding for this policy has not been confirmed by the DfE beyond the 2015 to 2016 financial year. The LA will inform schools on any updates we receive as soon as we receive them.

If you have any queries about your indicative budget please email in the first instance to

[school.funding@nottinghamcity.gov.uk](mailto:school.funding@nottinghamcity.gov.uk). This will allow us time to look in to your query before getting back to you with an explanation.

#### **14. APPENDIX 1 – Formula Factors**

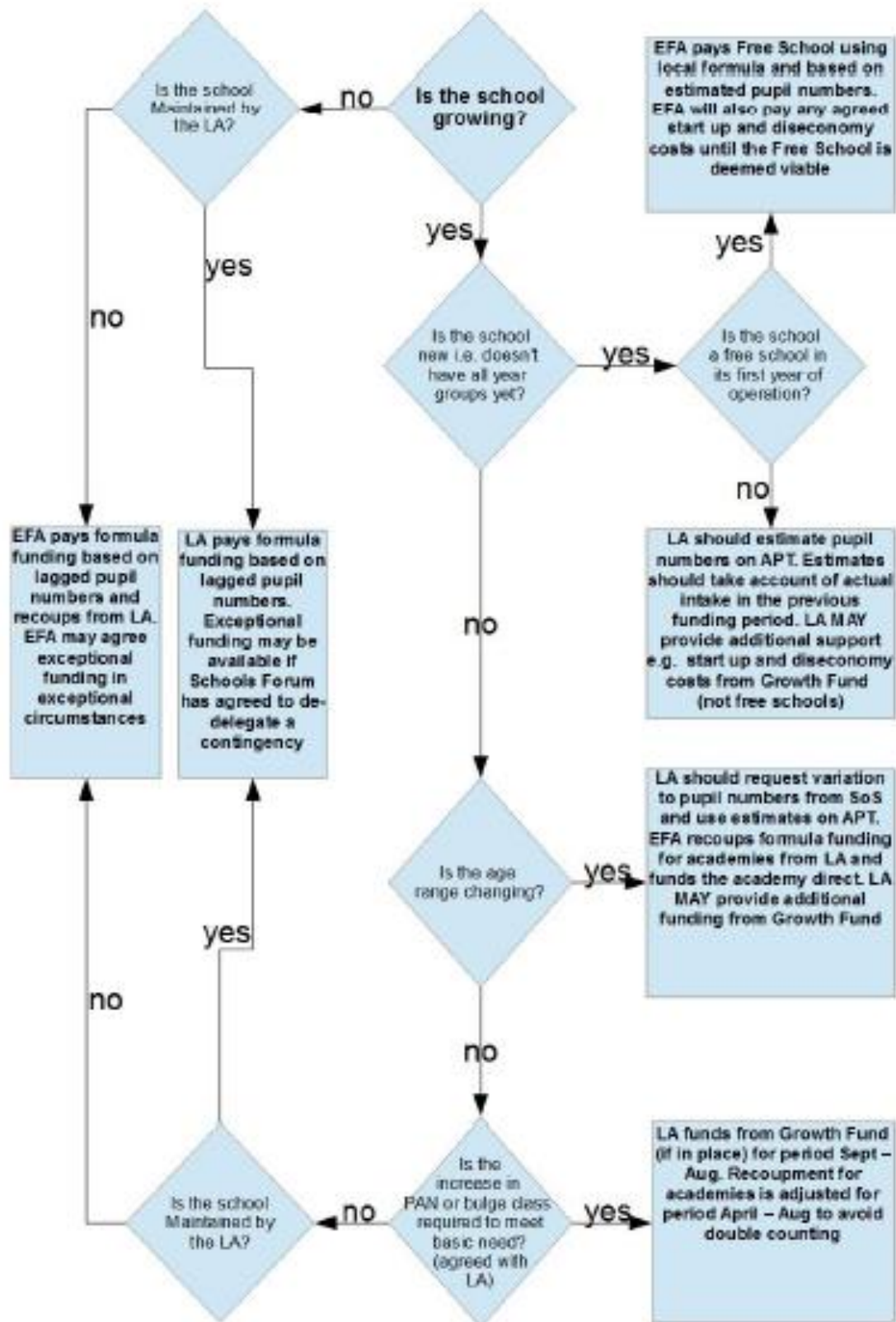


	<b>Formula Factor</b>	<b>Data</b>	<b>Data source</b>
1	Basic Entitlement - AWPU	Numbers of pupils on roll excluding pupils in special units plus reception uplift.	Autumn 2014 Census
2	Deprivation - FSM	Number of pupils eligible for free school meals (Separate indicators for Primary and Secondary).	Autumn 2014 Census
3	Deprivation - IDACI  (Income Deprivation Affecting Children Index)	Based on the known post code for each pupil and the probability that that pupil comes from an income deprived home:  Band 1 - 20% to 25% probability Band 2 - 25% to 30% probability Band 3 - 30% to 40% probability Band 4 - 40% to 50% probability Band 5 - 50% to 60% probability Band 6 - 60% to 100% probability  NB: Only pupils with an IDACI score above 20% can be assigned deprivation funding through this factor.	Postcodes mapped from Autumn 2014 Census
4	Prior Attainment - Primary phase	Years 1 and 2 pupils who failed to achieve a good level of development on the October 2014 Census will have been assessed under new EYSFP profile (published in March 2013). Years 3 to 5 will be assessed under the old profile - pupils who achieved less than 78 points on the pre March 2013 EYFSP.	EYFSP Total score mapped to the Autumn 2014 census for pupils in Y1,2,3,4 Mapping on UPN only
	Prior Attainment - Secondary phase	Funding is provided to pupils not achieving a level 4 in either English or Maths at Key Stage 2.	KS2_Eng_Lev and KS2_Mat_Lev mapped to the Autumn 2014 census for pupils in Y7-11. Mapping on UPN only
5	English as an Additional Language (EAL)	First language 'not English' or 'not believed English'. Funding is allocated to pupils who have been in the school system for less than 3 years and have a language code of "2_OTH", for pupils in the Primary and Secondary phases. NB: Pupils grouped as 3_UNK are excluded alongside Year R pupils.	Autumn 2014 Census

6	Looked After Children (LAC)	All pupils on the return who are being looked after on 31 <sup>st</sup> March 2014, regardless of how long they have been looked after.	SSAD903 March 2014 mapped on to the Spring 2014 Census. (Jan 2014)
7	Mobility	Targeted only at schools experiencing pupil mobility above a 10% threshold and funding is not provided for the first 10% of mobile pupils. (Separate Primary and Secondary).	Autumn 2014 Census
8	Lump Sum	Amount per school. Amalgamated schools retain 85% of total lump sum in the year after the amalgamation.	
9	Split Site	Paid to schools operating on a split site. Funding is allocated in line with a set criteria. Schools operating on a split site get a block allocation and then if they are more than 400 metres apart are entitled to additional funding for caretaking, additional admin, management, telephone system, 2 <sup>nd</sup> curriculum internet connection and insurance costs. There are separate rates for each of the elements of the formula for primary and secondary schools. Schools who incur additional costs due to having a second kitchen receive funding for the fixed costs of a second kitchen.	
10	Rates	Based on estimated NNDR bill for 2015/16 +/- any adjustments of previous over or underpaid rates.	NNDR Team

For factors 1 to 7, the DfE provide for each school, the percentage of pupils who match the criteria as set out above. This percentage is then applied to the numbers of pupils on roll to determine the numbers of units funded for each factor.

15. APPENDIX 2: Growth and new schools – funding source





**SCHOOLS BLOCK ANALYSIS**

**APPENDIX B i**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m
<b>DIRECT SCHOOLS PROVISION</b>											
This budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in mainstream schools in the city. This does not include pupils in Special Resource Units as these pupils are funded through the High Needs Block.	<b>Mainstream primary and secondary Individual School Budgets</b>	88.924	88.924	0.000						
This budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in academies in the city. This does not include pupils in Special Resource Units as these pupils are funded through the High Needs Block.	<b>Academies Individual School Budgets</b>	80.961	81.300	0.339						
From 2015/16 local authorities are now responsible for the calculation of non-recoupment academies and free schools budgets (after the first year of opening). The budget has been calculated based on the local authorities schools funding formula which has been set in line with the Schools and Early Years Finance (England) Regulations 2014 and has been approved by Schools Forum.	Supporting the inclusion, educational and aspirational attainment of pupils in non-recoupment academies in the city.	<b>Non-recoupment academies and free schools Individual School Budgets</b>									6.736
Refer to the "Proposed budget for pupil growth 2015/16" report approved by Schools Forum 18th December 2014.	Supporting the inclusion, educational and aspirational attainment of pupils in mainstream schools and academies in the city.	<b>Pupil Growth Contingency</b>	0.550	<b>0.541</b>	(0.009)						
The DfE began negotiating copyright licences for schools in 2013/14, prior to this schools were responsible for purchasing their own. The revised estimated budget based upon the actual cost for 2014/15 and uplifted by two thirds as the Education Funding Agency have informed us that the cost will increase by approximately this amount for each authority. The increase in cost is due to the inclusion of four additional licences that the EFA have purchased on the behalf all maintained schools academies, maintained nurseries and non-recoupment academies nationally.	To enable the school to operate within legal boundaries.	<b>Copyright Licences</b>	0.064	0.063	(0.001)						
<b>TOTAL DIRECT SCHOOLS PROVISION</b>			<b>170.499</b>	<b>170.828</b>	<b>0.329</b>						
<b>DE-DELEGATED FUNDING FOR MAINTAINED PRIMARY AND SECONDARY SCHOOLS</b>			<b>1.301</b>	<b>1.202</b>	<b>(0.099)</b>						
<b>CARBON REDUCTION SCHEME &amp; EQUAL PAY COSTS</b>			<b>0.301</b>	<b>0.258</b>	<b>(0.043)</b>						
<b>CENTRAL EXPENDITURE</b> (Approved at SF on 18th December 2014 for £7.065m for e.g Schools Admissions, Serving Schools Forum, Termination of Employment costs etc. Copyright licences has been moved to a direct provision resulting in a reduced Central Expenditure figure in this report).			<b>6.923</b>	<b>6.731</b>	<b>(0.192)</b>						
<b>TOTAL SCHOOLS BLOCK</b>			<b>179.024</b>	<b>179.019</b>	<b>(0.005)</b>						

Based on current programme. Underspend to held in reserves specifically acpital programme.

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**DIRECT EARLY YEARS PROVISION ANALYSIS**

**APPENDIX B ii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15			2015/16
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance
Page 5 of 6 This budget aligns to the projection of funding that will be provided to maintained settings for 3 & 4 year olds based on the Early Years Single Funding Formula (EYSFF). See 1.0 (Appendix 2)	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 year old funding maintained schools and academies</b>	8.269	7.910	(0.359)	Pupil numbers	8.371	8.371	0.000	8.579
This budget aligns to the projection of funding that will be provided to PVI settings for 3 & 4 year olds based on the EYSFF. See 1.0 (Appendix 2)	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 year old funding PVI settings</b>	3.404	3.535	0.131	Year on year increase in funded hours in PVI	3.383	3.695	0.312	Year on year Pupil number increases 3.695
This budget is a contingency for in-year termly adjustments to EYSFF allocations based on actual participation. See 2.0 (Appendix 2)	Funds the educational entitlement for 3 & 4 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>3 &amp; 4 Year Old funding - contingency</b>	0.300	0.042	(0.258)	Variance is offset by overspend on PVI expenditure above. Only £0.042m net in-year adjustment in maintained settings.	0.300	0.003	(0.297)	Termly adjustment for maintained sector have had near nil net effect. Underspend on contingency offsets projected overspend above for PVI settings. 0.000
This budget will be for early education for eligible 2 year olds. From 2015/16 this will be based on participation. This has previously been based on estimated take up and included trajectory funding meaning prior year figures are not comparable. The indicative DSG allocation does not yet include 2 year old funding. This budget will be amended in year to align to the indicative DSG allocation for 2 year olds. See 3.0 (Appendix 2)	Funds the educational entitlement for eligible 2 year olds which impacts on outcomes for children across all areas of the EYFSP.	<b>2 Year Old funding</b>	3.740	2.707	(1.033)		6.142	6.142	0.000	TBC
This is additional funding to support pupils with SEN in the PVI sector (ISG). See 4.0 (Appendix 2)	Supporting the inclusion, educational and aspirational attainment of vulnerable city children.	<b>Top Up funding PVI's</b>	0.050	0.000	(0.050)		0.050	0.050	0.000	0.050
This budget aligns to the indicative allocation Early Years Pupil Premium. See 5.0 (Appendix 2).		<b>EYPP</b>								0.525
<b>TOTAL DIRECT EARLY YEARS PROVISION</b>			<b>15.763</b>	<b>14.194</b>	<b>(1.569)</b>		<b>18.246</b>	<b>18.261</b>	<b>0.015</b>	<b>12.849</b>
<b>CENTRAL EXPENDITURE</b> (Approved at SF on 18th December 2014)			<b>1.159</b>	<b>0.950</b>	<b>(0.209)</b>		<b>1.159</b>	<b>1.000</b>	<b>(0.159)</b>	<b>1.159</b>
<b>TOTAL EARLY YEARS BLOCK</b> (Excluding funding for 2 year olds for 2015/16)			<b>16.922</b>	<b>15.144</b>	<b>(1.778)</b>		<b>19.405</b>	<b>19.261</b>	<b>(0.144)</b>	<b>14.008</b>

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**DIRECT HIGH NEEDS PROVISION ANALYSIS**

**APPENDIX B iii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16			
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m			
This budget is for HLN support for named pupils in mainstream schools and Additional Inclusion Allowances.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>High Level Needs Support in Mainstream Schools</b>	2.972	2.972	0.000					3.494	3.494	0.000		3.479
This budget is for top-up funding for pupils in SEN resource units attached to mainstream schools.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>SEN Resource Units</b>	0.509	0.509	0.000					0.448	0.448	0.000		0.451
This budget corresponds to the indicative special school budgets. It excludes place funding that will be paid to Nethergate Special Academy directly by the EFA.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Indicative Budgets</b>	8.794	8.794	0.000					9.113	9.113	0.000		9.622
This is a new budget introduced as a result of the Special School Review in order to provide transition support for certain qualifying pupils in their first term.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Transition Pupil Budget</b>	NA	NA						NA	NA	NA	NA	0.150
This budget is a contingency for additional top-up and/or place funding in case pupil numbers in special schools are higher than projected in the indicative budgets.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Special Schools Contingency</b>	NA	NA						0.267	0.100	(0.167)	Funding set aside to the level required if all places fully occupied.	0.100
This budget is for the net cost of top-up funding for pupils being educated outside of their home LA.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Cross-border top ups (net)</b>	0.894	0.344	(0.550)	Budget took account of anticipated outstanding claims from prior years under old recoupment regulations. Actual cost relates to 2013/14 only under new arrangements.				0.386	0.386	0.000		0.386
This budget is for HLN support for post-16 pupils in Further Education settings.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Post-16 HLN budget</b>	1.179	0.563	(0.616)	Budget was for a full year but actuals were part year September - March. This funding stream migrated into DSG from September 2013.				0.938	0.891	(0.047)		0.938
This budget is to pay the costs of provision for SEN pupils placed in independent/non maintained special schools.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Independent/Non Maintained Special Schools</b>	0.675	0.672	(0.003)					0.675	0.675	0.000		0.675
This budget corresponds to a projection of the indicative PRU budgets for 2015/16.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Pupil Referral Units</b>	4.002	3.911	(0.091)					4.020	4.086	0.066	Retrospective correction to QMC budget relating to 2 financial years.	4.279
Contingency for Children and Families Act implementation.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Children &amp; Families Act Contingency</b>								0.686	0.629	(0.057)		0.000

**DIRECT HIGH NEEDS PROVISION ANALYSIS**

**APPENDIX B iii**

DESCRIPTION OF SERVICE	EDUCATIONAL OUTCOMES	EXPENDITURE TITLE	2013/14				2014/15				2015/16
			Budget £m	Outturn £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m	Forecast £m	Variance - Over/ (Under) budget £m	Reason for Variance	Budget £m
Contingency for alignment Home Tution charges to AWPU.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Contingency for alignment Home Tution charges to AWPU</b>	NA	NA			NA	NA	NA		0.100
Alternative Provision Contingency.	Supporting the inclusion, educational and aspirational attainment of vulnerable city resident school age.	<b>Alternative Provision Contingency</b>	0.304	0.000	(0.304)		NA	NA	NA		0.050
<b>TOTAL DIRECT HIGH NEEDS PROVISION</b>			<b>19.328</b>	<b>17.765</b>	<b>(1.563)</b>		<b>20.025</b>	<b>19.821</b>	<b>(0.204)</b>		<b>20.230</b>
<b>CENTRAL EXPENDITURE</b> (Approved at SF on 18th December 2014)			<b>4.704</b>	<b>4.064</b>	<b>(0.640)</b>		<b>4.677</b>	<b>4.289</b>	<b>(0.388)</b>		<b>4.677</b>
<b>TOTAL HIGH NEEDS BLOCK</b>			<b>24.032</b>	<b>21.829</b>	<b>(3.767)</b>		<b>24.702</b>	<b>24.110</b>	<b>(0.797)</b>		<b>24.907</b>